  

**WHITE CARD COURSE STEPS**

1. Read the course materials

2. Answer the Learning Activity questions and submit for marking

3. Trainer will mark and send results back to you

4. If you are unsuccessful you will need to repeat steps 2 & 3

5. If you have passes (100%) trainer will process and issue certificates and the White Cards that has completed

**\* Unless you have paid for express marking (24 hrs), it will take 7-10 working days to mark your learning activities and return back to you.**

**SUPPORTING DOCUMENTATION**

* **PLEASE NOTE BEFORE WE ISSUE YOU WITH YOUR OWNER BUILDER CERTIFICATE WE NEED A FEW THINGS:**

1. Certified copy of your 100 points proof of identification verified by a JP or Lawyer (Licence, bank card, Medicare, passport)
2. Certified copy of your Statutory Declaration signed & verified by a JP or Lawyer (see attached document)
3. Survey completed & submitted online

Kind Regards

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